

**SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114**

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....December 20, 2017

- I. **CALL TO ORDER:** The regular meeting of the Board of Education was called to order by President Dama at 6:00 p.m.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- III. **ROLL CALL:** Board members Mike Dama, Cory Sotka, Kris Heidewald, Lyle Cherry, and Gary Huc were present. Travis Mueller and Amy Grandaw were absent at roll call, but Travis Mueller arrived late at 6:15 p.m. Others present: Patrick Mans – Superintendent, Jeff Walsh – Elementary/Middle School Principal, Jeff Baumann – High School Principal, Tom White – Buildings, Grounds and Transportation Director, Linda Tarmann - Business Administrative Assistant, Sarah Jones – Bookkeeper, Jannie Marsolek – Administrative Secretary, Jolene Huc – Community Ed Supervisor, James Kirchberg – Teacher, and Kellie Strumbris – Cheer Coach.
- IV. **APPROVAL OF AGENDA:** Motion by Heidewald, seconded by Cherry to approve the agenda as presented. Motion carried 5-0.
- V. **CONSIDER MOTION TO APPROVE CONSENT AGENDA**
 - A. MINUTES OF REGULAR MEETING NOVEMBER 15, 2017
 - B. GENERAL FUND VOUCHERS AND FINANCIAL REPORT
 - C. FUND 60 VOUCHERS AND FINANCIAL REPORTMotion by Cherry, seconded by Heidewald to approve consent agenda as presented with General Fund vouchers 92906-93111 in the amount of \$282,299.71 and Fund 60 vouchers 164476-164484 in the amount of \$2,181.39. Motion carried 5-0.
- VI. **PUBLIC INPUT:** There was no public input.
- VII. **CORRESPONDENCE/RECOGNITION:** Mr. Mans thanked Brian Kopfhammer, Jane Kanestrom, the Elementary teaching staff, Mr. Walsh, the custodial staff and Mr. White for their efforts in preparing for the Elementary Christmas concert, as well as Mr. Dorschner for being Santa Claus. He also thanked Jolene Huc for helping with the cookie bake, as well as a few students who helped with various activities during the concert. He also thanked the village police and Marinette County Sheriff Department for traffic control after the concert. Although the Middle/High School Concert was canceled due to weather, it will be rescheduled at a later date after the holidays. He thanked Food Service Director Stacey Cooper and her staff for all the extra work put into preparing for the recent District's federal administrative review of the food service program. The program is in compliance, and the reviewers comments noted how cooperative and well prepared our staff was during the review. He finally welcomed Coach Kellie Stumbris, who reported on the recent donation of three Mobil/Exxon Educational Alliance grants on behalf of T & B One Stop, Corner Convenience, High Falls One Stop, and owners Charlie & Ashley DeSmidt, presented to the science department (\$500 per each of the three stores).

VIII. REPORTS

A. COMMITTEE REPORTS

1. **BUILDINGS, GROUNDS AND TRANSPORTATION:** Mr. Huc reported that the committee met on Monday, 12/18. The facility needs assessment was discussed, as well as the Elementary playground greenspace. At this point, it was directed back to Mr. Mans and Mr. White to re-do the proposal to be able to bring it to a more palatable cost. The reviewed the administrative office space modification request. Mr. White was asked to find some pricing before bringing before the Board. The School Forest Ingress/Egress easement was discussed, and it will be on the agenda for discussion, before moving to full board for action. They also discussed the site naming, and a plaque for the naming will be moved forward to the full Board, with placement decided at a later date.
2. **CURRICULUM:** Mrs. Heidewald reported that the committee met prior to the regular meeting to discuss the in-service calendar for 2018-2019. It was recommended to move to the full Board for approval.

B. ADMINISTRATIVE REPORTS

1. **PATRICK MANS – SUPERINTENDENT:** Mr. Mans reported that the state legislature has created a blue ribbon commission on school funding. The commission is made up of members of the state assembly, state senate, public and private school administrators, a UW Official, the CESA 6 administrator, and the Director of Government Relations from the WASB. The commission recently held its first meeting, and soon will begin traveling around the state conducting public hearings to learn more about school funding issues in Wisconsin. He also reported that public hearings will begin soon on the Wisconsin Department of Public Instruction's proposed administrative rule changes in regard to teacher licensure. The changes will make it easier for school districts to deal with difficult to fill teaching positions by allowing greater flexibility to assign teachers to subjects as needed. Finally, he announced the holiday break schedule.
2. **JEFF WALSH – ELEMENTARY/MIDDLE SCHOOL PRINCIPAL:** Mr. Walsh reported on the Elementary Christmas Concert on December 8 and on the Middle School winter sports season. He also reported that the Professional Learning Communities Grant has been working with the 7th and 8th grade students, allowing them to showcase their learning plans and explain to their parents how they have been successful, and this will be ongoing with the students throughout the second semester. It has been Christmas celebration week sponsored by the student council. The students have dress-up days and the opportunity to purchase candy canes for classmates. He reported that Friday would be the holiday celebrations at the elementary.
3. **JEFF BAUMANN – HIGH SCHOOL PRINCIPAL:** Mr. Baumann reported that 47 students attended the Northwoods Lab open house at Wausaukee High School

on December 7. Also, a group of students from Mr. Sommerfeldt's business classes took their annual trip to the homeless shelter in Menominee, then to Green Bay to make donations of caps, toys, clothing and diapers at the St. Vincent Hospital's NICU, then to a homeless shelter and Altrusa house to drop off donations of clothing, toys and various items to the less fortunate. He noted that the High School Christmas Concert was canceled due to weather, with the make-up date listed as January 15. He finally announced the November Student of the Month award winners, the Lunch Bunch winners, and the November Athletes of the Month.

4. **TOM WHITE – BUILDINGS, GROUNDS & TRANSPORTATION DIRECTOR:** Mr. White reported that the variable frequency drive controlling the fan speed the high school gym air handling unit had to be replaced. It was operated manually until the replacement part arrived and was installed. He also reported on the custodial staff Christmas break schedule, and that the gym floors at each building would be refinished over break. He reported that a safety assessment of our facilities was conducted by representatives of the Wisconsin School Safety Coordinators Association. They have prepared a report highlighting the strengths of our safety and security strategies, as well as areas for improvement. Mr. White will be using this report as we continue to develop our Emergency Operations Plan. Finally, he thanked North CounTree Tree Farm for their donations of the 10 foot tree for the High School commons area, and for the 2 – 6 foot trees for the stage. He also thanked Mr. Kirchberg and members of the National Honor Society for decorating the large tree in the commons area.
5. **JOLENE HUC – COMMUNITY ED SUPERVISOR:** Mrs. Huc reported that the group met on 12/18. She recognized Bellin Health of Crivitz for offering free community CPR class, with the next class on January 24. Special Olympics has begun practicing, and Community Ed will be purchasing 12 basketballs and 2 carry bags, so they will be able to use them. They discussed the PeachJar website, and will send it on to Mr. Mans to review. Other items for next month will be after school programs, revisit PeachJar, Community Ed joining the Park & Rec program. Also coming will be Broom Hockey, with the Fire Department freezing the ice skating rink. The next meeting will be on January 8.
6. **MADELIN EITING – STUDENT COUNCIL REPRESENTATIVE:** Miss Eiting reported that Student Council is putting together candy cane orders, making a question list for festive trivia, and preparing for the student vs. faculty basketball game. Hi-Q has begun to practice, with the first meet on January 25, then on February 6 and March 1. National Honor Society members went to NewCare tonight to play board games with residents to share some holiday spirit, Forensics will have their first meet on February 5. Science Club received the grant money from Exxon/Mobil as presented earlier in the meeting, and Yearbook committee has finalized the cover for the yearbook, with the first deadline this Friday.

IX. INFORMATION/DISCUSSION ITEMS

- A. CHEER TRIP: Coach Kellie Stumbris reported on the upcoming competitions, and asked the Board for permission to participate in a cheer trip from February 16 – 18, with approval for students on Friday, 2/16 out of school, and the overnight stays. This will be a self-funded trip, at no cost to the District.
- B. FACILITIES NEEDS ASSESSMENT: Mr. White introduced UNESCO personnel who presented a video report summarizing the facility assessment report they prepared for us after recently viewing the facilities at each school.
- C. ELEMENTARY GREEN SPACE: Mr. White reported that recent quotes for the Elementary green space came in higher than expected, and asked for permission to put it out for bids.
- D. 2018-2019 SCHOOL DISTRICT CALENDAR: Mr. Mans presented the proposed 2018-2019 school district calendar, noting the addition of some early dismissal days. The Curriculum Committee discussed the issue, and recommended moving the proposed calendar to the full Board for approval.
- E. HIGH SCHOOL STATE REPORT CARD: Mr. Baumann presented the 2016-17 High School state report card. The snapshot this report covers scored at 68.6, which meets expectations.
- F. ELEMENTARY/MIDDLE SCHOOL STATE REPORT CARDS: Mr. Walsh presented the 2016-17 report cards for the Elementary school, with a score of 77.0 in the K-6, which exceeds expectations. The Middle School (grades 7-8) scored 78.8, which exceeds expectations. The District scored at 77.1, which exceeds expectations.
- G. SCHOOL FOREST INGRESS/EGRESS EASEMENT: Mr. Mans reported that he has worked with our attorney, James Kalny, who worked with Bay Title regarding the school forest ingress/egress easement change due to a purchase of property from parents.

X. ITEMS SCHEDULED FOR ACTION

A. APPOINTMENTS

- 1. SUBSTITUTE TEACHER: Motion by Heidewald, seconded by Cherry to approve Matt Robinson as substitute teacher. Motion carried 6-0.
- 2. VARSITY ASSISTANT SOFTBALL COACH: Motion by Cherry, seconded by Sotka to approve Heather Mueller as varsity assistant softball coach. Motion carried 5-0-1 with Mueller abstaining.

3. VOLUNTEER VARSITY ASSISTANT SOFTBALL COACH: Motion by Heidewald, seconded by Sotka to approve Jim Pickett as volunteer varsity softball coach. Motion carried 6-0.
 4. VOLUNTEER YOUTH BASKETBALL COACH: Motion by Cherry, seconded by Huc to approve Paul Weidner as volunteer youth basketball coach. Motion carried 6-0.
 5. VOLUNTEERS/CHAPERONES: Motion by Huc, seconded by Heidewald to approve the list of volunteers/chaperones as presented. Motion carried 6-0.
- B. CHEER TRIP: Motion by Heidewald, seconded by Sotka to approve the cheer trip with time out of school and overnight as presented by Coach Kellie Stumbris. Motion carried 5-1 with Mueller opposing.
 - C. 2018-2019 SCHOOL DISTRICT CALENDAR: Motion by Heidewald, seconded by Mueller to approve the 2018-2019 School District Calendar as presented. Motion carried 6-0.
 - D. SPRING 2018 YOUTH OPTIONS – LATE ENROLLMENTS: Motion by Cherry, seconded by Mueller to approve the late enrollments with classes as presented. Motion carried 6-0.
 - E. FACILITY NEEDS ASSESSMENT: Motion by Sotka, seconded by Heidewald to send back to the Buildings, Grounds and Transportation Committee for continued needs. Motion carried 6-0.
 - F. ELEMENTARY GREEN SPACE: Motion by Dama, seconded by Chery to put out on bids with specific parameters: one for leveling and seeding, and another for irrigation. Motion carried 6-0.
 - G. SCHOOL FOREST INGRESS/EGRESS EASEMENT: Motion by Heidewald, seconded by Sotka to approve the School Forest Ingress/Egress easement to the VanDerZee party as presented. Motion carried 6-0.
- XI. ADJOURNMENT: Motion by Mueller, seconded by Sotka to adjourn at 7:30 p.m. Motion carried 6-0.

Prepared by:

Jannie Marsolek
Recording Secretary

Kris Heidewald
Clerk

Michael Dama
President